

# SOLAR FOR ALL JOB DESCRIPTION EXAMPLE FOR STATES

## Nevada Solar for All Ambassador

This position is one of several position descriptions for jobs relating to Solar for All posted on the Clean Energy States Alliance [Solar for All webpage](#). It is not necessarily an active job description, but an example for other states to use for their own recruiting purposes.

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**Location:** Nevada (location depends on events)

**Working Title:** Solar for All Ambassador

**Agency:** Nevada Clean Energy Fund (NCEF)

**Salary:** \$25 per hour. Ambassadors will work 1-4 hours per event, depending on specific event requirements. With an estimated 20-30 events per year.

### Summary

We are seeking passionate and motivated Nevada Solar for All Ambassadors to help drive the success of our clean energy mission. As an ambassador, you will represent Nevada Solar for All at local events, educate the community about solar and energy efficiency programs, and assist in expanding the program's reach. The ambassador program will leverage the relationships developed with community-based organizations (CBOs) to reach target audiences, particularly low-income and disadvantaged communities (LIDACs). Ambassadors will work on an hourly basis with a flexible schedule and competitive pay. Ambassadors will attend community events in person on a regular basis. NCEF may hire multiple NSFA Ambassadors. Applications are accepted on a rolling basis, with the earliest potential start date of January 2, 2025.

### Examples of Duties

- Represent NSFA at local events, fairs, and community gatherings to raise awareness of NSFA.
- Participate in relevant training opportunities to learn about NSFA and clean energy.
- Provide educational materials and information about the benefits of solar energy and energy efficiency.
- Connect low-income and disadvantaged communities to NSFA's programs and help them apply to participate.

### Minimum Qualifications Required

- Enthusiastic about renewable energy, climate action, and making a positive difference in

- Nevada’s communities.
- Knowledge of the mission of NCEF
- Proficiency in Spanish preferred
- Must live in Las Vegas area or Reno area
- Experience with event planning or community outreach is a plus but not required.
- Able to commit to part-time hours as needed, with flexible scheduling around events and outreach activities.
- Ability to work collaboratively with diverse populations; establish and maintain positive working relationships.

## **Work Environment**

### *Equal Opportunity and Diversity, Equity & Inclusion*

NCEF is committed to fostering a diverse, inclusive, and equitable work environment. This includes being intentional in our hiring practices and seeking to overcome systemic biases. If you believe that you have experience and skills that would be valuable to this role at NCEF - even if you do not meet the listed qualifications of the role - please don't hesitate to apply and we will make sure your application garners the attention it deserves. NCEF is an equal employment opportunity employer, and provides equal employment opportunity to all candidates and employees without regard to race, color, religion, age, marital status, national origin, ancestry, sex, sexual orientation, gender identity or expression, intellectual disability, mental disability, or physical disability, political affiliation, personal appearance, family responsibilities, matriculation or any other characteristic protected under federal, state or local law.

## **Salary & Benefits**

The ambassador program offers compensation at an hourly rate of \$25 per hour. Ambassadors will work 1-4 hours per event, depending on specific event requirements. With an estimated 20-30 events per year. Compensation will vary depending on the number of events and hours worked, providing flexibility based on program's needs. This position is for an independent contractor paid on an hourly basis and does not receive benefits.

## **To Apply:**

Interested applicants should submit (1) a one-page cover letter expressing their interest and fit for the position, and (2) a CV/resume to [info@nevadacef.org](mailto:info@nevadacef.org). Applications will be accepted on a rolling basis until the position(s) is filled.